



Email: friendsofgolwgpenyfan@gmail.com

Meeting Minutes

Date: Tuesday 14th January 2025

Time: 7.30pm

Location: The Clarence Inn, Brecon

Attendance – Hayley Studley (chair), Mrs Vicci Holloway, Helena Griffiths (vice secretary), Elen Kelly (vice chair), Ceri Hughes (treasurer), Liz Bennett (secretary), Amy McMillan, Alice James

1>Welcome from Chair. HS informed everyone that a 'Code of Conduct' would need to be signed by all members of the committee. CH distributed a copy to all members present. All signed and returned for filing.

2.Apologies – Mrs Sarah Court (Headteacher), Kayleigh Gee (vice treasurer), Jo Wolfe, Sara Smith, Anwen Price

3.Minutes of last meeting held on 18th November 2024 – no amendments needed.

4.Matters arising from previous meeting (18th November 2024) – HS informed everyone that Mrs Court requested that the setting up of an outdoor maintenance/gardening team of volunteers was discussed again. Members of the committee happy to look at when this could be carried out and what needed to be done. It was agreed that more information was needed on this in order to put a plan in place. JW had advised that she had asked the Scout Group about volunteering a few hours to help with this – she would pass on dates and timings to them when we get more information and confirm.

5.Financial report- CH advised that the bank account is now set up and as yet there were no funds. It was suggested that there was a need for a fundraising goal (by the end of the summer term) and a plan as to how the funds would be used. VH advised that members of staff had suggested funds were needed for playground equipment. It was felt that a large part of funds raised should be put towards a school trip at the end of the summer term. Therefore, hopefully keeping the cost to a minimum for each child.

6.Events this term – It was decided that a 'Rainbow raffle' would be the first event of the spring term. This would be drawn in assemblies in the week before half term (w/c 17th February). VH and HG to discuss details of how to sell tickets at school. A poster

would need to be sent out on 'Schoop' explaining how each year group would be assigned a colour, asking for donations of items of that colour and how to buy raffle tickets. Hampers then to be made as prizes for the raffle.

HS advised that a clothes sale would be arranged, not only for school uniform, but all children's clothes (school age – 3-11 years). The Foundry had been booked as a venue for Saturday 15th March 10am-2pm. We would not be charged for the use of the venue – this is very much appreciated by the committee. HS has already requested items from the leisure centre for the sale (goggles, swimsuits) and they are more than happy to donate. It was decided that the sale should be called a 'Preloved Clothes Sale'. How the committee would charge at the event was discussed. It was felt that paying a minimal charge for each item (no charge for items of school uniform) would be best, with the option to make an additional donation in a 'donation bucket'. It was agreed that a poster advertising the event should be sent out on 'Schoop' as soon as possible and donations requested to be dropped off at school four weeks before the event (w/c 10th February). This would give plenty of time for the committee to collect, sort and organise items. HS suggested it would be a good idea to get in touch with Brecon Foodbank to ask if they may like to promote/attend the event. All members of the committee present agreed to give their help and support at the event.

How the committee could support with St Davids Day celebrations was discussed. Mrs Court had informed HS that the school would be taking part in the town's St Davids Day parade, but it wasn't known if there would be the need for volunteers to help with e.g. tea/coffee at events on campuses. VH/HG agreed to find out more information in order for the committee to plan for this.

World Down Syndrome Day (21st March) was discussed as in recent years this was celebrated in both MSI and MSJ schools. It was decided that on the 20th March (as 21st March is an inset day) everyone would be asked to wear mismatched and colourful socks. It was felt that planting sunflowers across campuses should be another way of celebrating – symbolising how we all grow and bloom uniquely, and the sunflower is the emblem for the charity 21 Plus (supporting children and young people with Down Syndrome and their families/schools across SE Wales). VH felt that donations should be made to this charity - all in agreement. LB to arrange.

A fundraising evening event at Zeera Indian Restaurant was suggested as an idea. HG advised that tickets could be sold for ~£20 with a percentage of the money going to committee funds. A raffle etc. could be organised for the event to maximise funds raised. HS to get in touch with restaurant for more information and possible dates. It was agreed that if this was a successful event this could be something that could be organised termly – find out about other possible restaurants/venues.

Potential Easter events were discussed. A movie night was suggested, and possibly a bingo event for juniors. It was agreed that these ideas would need to be discussed further with Mrs Court by VH/HG (plan at next meeting).

7. Ideas for future fundraising events – CH advised that she had set up a Friends of Ysgol Golwg Pen y Fan 'Easyfundraising' account. This would need to be communicated via 'Schoop' to parents/carers – a way of fundraising while online

shopping. AM found that there was also an account for Ysgol Golwg Pen y Fan – potentially an account (could be closed) from before the amalgamation of schools – this would need to be looked into as parents/carers will need to be informed to change their chosen cause.

The setting up of an '100 Club' was suggested and LB advised what this might involve – potentially each member could pay £10 a term and from this money 60% would be funds for Friends of Ysgol Golwg Pen y Fan, and the remainder used as prize money in a termly draw. LB and CH happy to look into this and potentially trial after Easter to gauge interest.

8.AOB – The committee would like to thank the anonymous donor who made it possible for the committee to provide every child with a gift at Christmas.

HS informed everyone that Mrs Court had requested that the setting up of a 'playgroup' (as before COVID at MSI) was discussed at the meeting. VH advised that previously there was a music session and forest school included. The toys used at the group are still at MSI Campus. It was asked if e.g. Moo Music (provider of music sessions for baby/toddlers) could potentially come in to run sessions. Also, could staff from Smarties support this. It was felt this would need to be discussed further with Mrs Court.

It was agreed that a Friends of Ysgol Golwg Pen y Fan newsletter should be issued every half-term and sent out on 'Schoop' to parents/carers. This to include 'dates for the diary' of future events and to give an update on funds raised and events that have taken place.

Everyone was informed that there is now an email address for the committee (friendsofgolwgpenyfan@gmail.com) that can be used for any correspondence. This will be included in the newsletter. The committee has now received a Small Lottery Licence and so are now able to organise e.g. a raffle.

A potential place for the committee to store items (e.g. raffle prizes) was discussed. HG advised that there was a cupboard at MSJ campus that could be sorted and used for this purpose. HS agreed that members of the committee would go in to MSJ campus to sort. CH suggested it would be a good idea to complete an inventory of items already at campuses from past PTAs.

The idea of a Friends of Ysgol Golwg Pen y Fan Facebook page was discussed. All in agreement that this would be something to look at in the future. It was felt after much discussion that this was not something that should be done at present.

A logo for Friends of Ysgol Golwg Pen y Fan was discussed. It was felt that this was a good idea in order to be distinguished as a committee, especially in correspondence. LB put forward an idea and VH advised that she could help with this. HS suggested it would be a good idea to have Friends of Ysgol Golwg Pen y Fan banners made in order to use at future events.

9.Date of next meeting TBC (early March)

Meeting ended 9.17pm.

Minutes taken by: LB – Secretary

Approved by: HS - Chair