



Email: friendsofgolwgpenyfan@gmail.com

Meeting Minutes

Date: Tuesday 18th March 2025

Time: 7.30pm

Location: Cradoc Golf Club

Attendance – Hayley Studley (chair), Mrs Vicci Holloway, Helena Griffiths (vice secretary), Elen Kelly (vice chair), Liz Bennett (secretary), Alice James, Shelley Powell

1. Welcome from Chair.

2. Apologies – Ceri Hughes (treasurer), Kayleigh Gee (vice treasurer), Sara Smith, Anwen Price, Amy McMillan

3. Minutes of last meeting held on 14th January 2025 – no amendments needed.

4. Matters arising from previous meeting (14th January 2025) – HS informed everyone that the Facebook page discussed in the previous meeting had now been set up. This is a public group and will be used to inform parents/carers and friends of fundraising events etc. Posts will be approved by the admins (HS and EK).

HS informed everyone that she had met with Mrs Court (with LB and CH) prior to the meeting in order to confirm whether fundraising event ideas could take place and to find out available times/dates. It was felt that this should be done prior to meetings going forward as Mrs Court is unable to attend all meetings. This would allow more efficient planning of events at meetings. VH would be present at meetings and communicate any relevant information to staff.

5. Financial report- CH had forwarded report prior to the meeting. Present balance £722.13. The Rainbow raffle raised £424.40, St David's Day raised £230 and Wear Your Own Clothes Day raised a further £129.85. A deduction of £62.12 was made for tea/coffee/biscuits for each campus for St David's Day celebration. Further funds raised from Preloved Clothes Sale are yet to be included (~£80-£90).

6. Spending requests – There were no spending requests at present.

7. Events this term – It was decided that there would be no Easter event organised this term.

EK suggested that World Autism Awareness Day on Wednesday 2nd April should be marked in school. It was suggested that pupils should be asked to wear blue as a way to raise awareness on this day. This would need to be agreed by Mrs Court.

8.Events in the summer term-

A quiz night at the Foundry raising funds for Friends of Ysgol Golwg Pen y Fan is planned for Wednesday 30th April (7pm). KG has organised. EK would do poster to advertise (via Schoop and Facebook page) and find out from KG what would be needed from the committee.

A fundraising evening at Zeera Indian Restaurant is planned for Tuesday 13th May (7pm). Tickets will be £24 (50% of ticket price to Friends of Ysgol Golwg Pen y Fan), 55 tickets to be sold. It was agreed that a poster with details would be sent out via Schoop and Facebook page in order to advertise this event. A raffle would need to be organised for the evening in order to maximise funds raised.

HS informed everyone that a date for another Wear Your Own Clothes Day is planned. Mrs Court had confirmed prior to the meeting that this could take place on Wednesday 21st May.

As cake sales had been successful fundraising events previously, it was suggested that these could be held on each campus during the summer term. Mrs Court had confirmed prior to the meeting that Friday 27th June (at school pick up) would be a convenient date. Volunteers would be needed for each cake sale and so after discussion it was felt that each sale should be held on a different day. Dates would need to be finalised with Mrs Court in order to organise.

A celebration event at the end of term for the year 6 leavers was discussed and it was felt that this was something that the committee should support and organise. HS informed everyone that Mrs Court had suggested asking the year 6 teachers and the year 6 pupils on the school council about what they may like at their celebration. HS advised that Tuesday 1st July (evening) was suggested to Mrs Court as a date for this to be held. VH felt that it would be better to be held on a Thursday evening (3rd July) and after discussion all were in agreement. It was suggested that a celebration could include a disco/band, photographer and buffet, and could be held at Cradoc Golf Club or The Foundry. It was agreed that it was important to find out as soon as possible from year 6 pupils their preference on venue and what they would like the event to include as this would need to be booked and organised. It was suggested that year 6 pupils themselves may wish to fund raise for the event as the committee may not be able to fully fund the event.

Sports day was discussed although date not known as yet. Previously at MSI the PTA provided every child with an ice cream (organised ice cream van to attend). A stall selling refreshments at the event was also suggested. This would be discussed further at next meeting and arrangements finalised.

It was felt that another Preloved clothes sale should be held in the summer months (one on each campus at school pick up) and possibly a toy sale also. A date for this would be agreed at the next meeting.

9. Ideas for future fundraising events– HS advised that suggestions had been discussed with Mrs Court prior to the meeting and she felt these were all events that could be held and organised.

HS suggested that 'Summer meet-ups' could be organised over the summer holidays. It was felt this was a good idea for parents/carers to meet others and especially to welcome parents/carers of new starters in September.

It had been suggested to Mrs Court prior to the meeting that it would be a good idea for Friends of Ysgol Golwg Pen y Fan to be involved with the new starter/welcome meetings during the summer term. This would be an opportunity to provide parents/carers with information on events organised and funds raised by the committee and encourage them to become involved. All in agreement it would be a good idea to give parents/carers an information pack and possibly provide each child starting school with a new book bag if funds allowed. Mrs Court to inform us of dates when finalised.

LB informed everyone that an idea discussed with Mrs Court was to hold coffee mornings/afternoons on an ad hoc basis to invite parents/carers in to school. This may especially be of interest to parents/carers of children starting school. It was suggested that these may be a great opportunity to bring external visitors into the school, offering advice/information to families.

10. AOB – An Amazon Wish List was discussed. HG and VH to find out from staff what items they would like to request. Once this is done parents/carers/friends would be informed via Schoop and Facebook page.

VH informed everyone of a request from Mrs Court for volunteers for the school trips to Bannau Brycheiniog National Park Visitor Centre.

11. Date of next meeting Monday 28th April (TBC)

Meeting ended 9.15pm.

Minutes taken by: LB – Secretary

Approved by: HS - Chair