



Email: friendsofgolwgpenyfan@gmail.com

Meeting Minutes

Date: Monday 28th April 2025

Time: 7.30pm

Location: The Castle of Brecon Hotel

Attendance – Hayley Studley (chair), Mrs Vicci Holloway, Helena Griffiths (vice secretary), Elen Kelly (vice chair), Ceri Hughes (treasurer), Liz Bennett (secretary), Alice James, Anwen Price, Liz Kayll

1. Welcome from Chair.

2. Apologies – Kayleigh Gee (vice treasurer), Sara Smith, Amy McMillan, Shelley Powell

3. Minutes of last meeting held on 18th March 2025 – no amendments needed.

4. Matters arising from previous meeting (18th March 2025) – Amazon Wish List was discussed. It was felt that the list should be categorised into classes as someone may wish to buy an item/gift voucher for a particular class. CH advised that Mrs Court has Friends of Ysgol Golwg Pen y Fan 'spending request forms' and that these forms have a section titled 'Amazon Wish List'. VH will make all staff aware that if they have a request or something to add to the list then this form can be submitted to the Friends of Ysgol Golwg Pen y Fan email account. Alternatively, staff can feedback to VH to request at meetings.

5. Spending requests – There were no spending requests at present.

6. Financial report- CH advised that the present balance was £808.73. The Preloved Clothes Sale raised £86.60. No deductions have been made.

7. Events this term – The quiz night at the Foundry raising funds for Friends of Ysgol Golwg Pen y Fan is on this Wednesday 30th April (7pm).

The fundraising event in Zeera Indian Restaurant is planned for Tuesday 13th May (7pm) as discussed in previous meeting. A poster has been made and will be sent out via Schoop and Facebook page. CH advised that this event could raise £660 if all 55 tickets are sold (£24 each). A raffle is being organised for the evening in order to maximise funds raised. CH advised that at present prizes include a voucher from

Llanfaes Dairy, a voucher for a bar meal at Cradoc Golf Club and a voucher from Makeup and Beauty by Rebecca May- the committee are very grateful for these donations.

Wear Your Own Clothes Day is planned for Wednesday 21st May, as discussed in previous meeting.

Sports day now has a confirmed date of Wednesday 11th June for Juniors and will be held at Penlan. Parents/carers will be invited from 12pm onwards and to bring a picnic. Mrs Baldwin has requested that the committee set up a refreshment stall at the pavilion. It was discussed that water, squash, crisps, fruit pots could be sold. HS advised that she had prebooked Gino's ice cream van for the event also. EK informed everyone that an donor would like to pay for ice creams (unknown how much at present). The date for the infant's sports day is TBC. HS and CH suggested selling bubble wands etc. in order to raise extra funds.

A cake sale on Friday 27th June (at school pick up) had been agreed by Mrs Court but at previous meeting it was felt that a cake sale on all three campuses could not be held on the same date due to a lack of volunteers. It was suggested that the cake sale could be brought forward and that year 6 pupils could help to organise the event in order to raise money for their leaver's celebration. HS advised that ideas for fundraising for this event would be discussed with year six in the next few days and a decision will be made regarding when/if a cake sale would take place.

HS gave an update on the celebration event at the end of term for the year 6 leavers (as discussed in previous meeting). It wasn't known as yet what pupils/staff would like the event to include but it would be discussed this week and a plan put in place. It had been suggested previously that year 6 pupils may wish to fund raise for the event. HS would find out how pupils would like to do this – bag packing and a cake sale were suggested (the committee to support with this). There was discussion about whether Friends of Ysgol Golwg Pen y Fan should support this event and whether it would meet the constitution by contributing. However, the majority of the committee were in agreement that the event should be paid for with contributions from both Friends of Ysgol Golwg Pen y Fan and fundraising from pupils. HS suggested selling tickets for the event also (£5) if required.

It was discussed at the previous meeting that it would be a good idea for Friends of Ysgol Golwg Pen y Fan to be involved with the new starter/welcome meetings during the summer term. This would provide parents/carers with information on events organised and funds raised by the committee and encourage them to become involved. The committee would give parents/carers an information pack and possibly provide each child starting school with a new book bag if funds allowed. It was agreed that preloved uniform should also be available for parents/carers at the meetings. VH informed everyone that a date for this had not been confirmed as yet.

As discussed in previous meeting, it was felt that another Preloved clothes sale should be held in the summer months (at school pick up). It was suggested that there should be one held firstly on Cradoc campus (as preloved clothes/uniform are currently there). It was also suggested that this could be held at the same time as a cake sale. Possibly

in MSJ campus and Cradoc campus (as year 6 could organise cake sale?). This would need to be discussed further with pupils/staff to be confirmed.

8.Ideas for future events– HS and CH suggested an end of term fun day. This would be discussed with Mrs Court and possibly organised at next meeting.

An end of term raffle was also suggested. This would include large prizes e.g. £100 cash prize, and hopefully donated prizes from businesses. LB to compose letters to 'Schoop' to parents/carers and distribute to local businesses.

'Summer meet-ups' over the summer holidays were discussed further – HS suggested advertising as 'Someone Somewhere' events. All in agreement that these were a good idea as discussed in previous meeting.

10.AOB – HS suggested setting up a business directory. This would involve businesses paying for example, £5 a term to feature on Friends of Ysgol Golwg Pen y Fan's newsletters/posters.

LB informed everyone that the application to register with the Charity Commission had been started. However, the application form asks to prove that the organisation has funds of £5K. Parentkind have advised that the application can either be submitted when this is the case or a note can be made on the form of 'member of Parentkind' as this should enable it to be processed.

LK advised that Mrs Court would like to start up a baby and toddler group. LK had asked some parents/carers if they may like to join the committee and help to run a group. CH advised that she was happy to help run the group. It was suggested that a Thursday would be a preferred day. VH advised that availability of the school hall would need to be checked and that the hall would need to be free by 11.30am in time for lunch. VH advised that there are suitable toys already at school. Providing tea/coffee for parents/carers and a snack for children was discussed and a donation from parents/carers of ~£2 suggested. All agreed it was a good idea to start as soon as possible.

11.Date of next meeting – Tuesday 10th June (at Cradoc Golf Club)

Meeting ended 9.05pm.

Minutes taken by: LB – Secretary

Approved by: HS - Chair