



# Elective Home Education Policy

<b>Date Issued:</b>	<b>October 2025</b>
<b>Date of Previous Issue:</b>	
<b>Approved by:</b>	<b>Governing Body</b>
<b>Date Approved:</b>	<b>21.10.2025</b>
<b>Review Date:</b>	<b>October 2027</b>

## Signatures:

	<b>Name</b>	<b>Signature</b>
<b>Chair of Governors:</b>	<b>Cllr. David Meredith</b>	<i>D. Meredith</i>
<b>Headteacher:</b>	<b>Sarah Court</b>	<i>S. Court</i>

# Powys County Council

## Elective Home Education Policy

<b>Document History</b>			
<b>Date</b>	<b>Summary of change</b>	<b>Contact</b>	<b>Review Date</b>
01.10.2023	None – initial version.	Education Services	01.08.2025



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## 1. Vision

1.1 This policy is designed to give parents an opportunity to be fully informed before making a final decision to withdraw their child from school to Elective Home Education (EHE).

1.2 All schools work collaboratively to support parents to encourage their children to remain in mainstream education and work in unity to commit to securing an inclusive ethos within Powys.

1.3 *Our National Mission: high standards and aspirations for all*<sup>1</sup> sets out the Welsh Government and the education system's priorities to ensure the success, high standards and well-being of all learners. The principles set out in *Our National Mission* apply to all children, including those who are home educated.

1.4 The Well-being of Future Generations (Wales) Act 2015<sup>2</sup> promotes a more equal Wales by supporting an inclusive, equitable education system where all children are supported to overcome barriers to learning and participation.

1.5 The local authority is committed to a successful education for all children and recognises that EHE can work well for some.

1.6 If, after careful consideration, parents decide to educate at home, the local authority hopes that this proves to be a happy and constructive experience. The local authority is not able to provide teaching support or detailed curriculum plans but will offer encouragement and advice.

## 2. Introduction

2.1 Throughout this policy 'parents' should be taken to include all those with parental responsibility, including guardians and carers as well as natural parents without parental responsibility. The term 'child' or 'children' refers to all children and young people who are legally required to receive an education.

2.2 This policy relates to children of compulsory school age. EHE is when parents provide education for their child/ren at home, instead of enrolling them in a school.

## 3. The Law Relating to Elective Home Education

3.1 The responsibility for a child's education rests with the parents.

3.2 In Wales, education is compulsory but attending school is not. Parents have a legal obligation to ensure that their child received an efficient and suitable education, as outlined in Section 7 of the Education Act 1996:

The parent of every child of compulsory school age shall cause him to receive efficient full-time education suitable

<sup>1</sup> Our national mission: high standards and aspirations for all. Welsh Government. <https://www.gov.wales/our-national-mission> Accessed on 18 August 2023.

<sup>2</sup> Well-being of Future Generations (Wales) Act 2015. <https://www.legislation.gov.uk/anaw/2015/2/contents/enacted> Accessed on 18 August 2023.



- a) to his age, ability and aptitude, and
- b) to any special educational needs (in the case of a child who is in the area of a local authority in England) or additional learning needs (in the case of a child who is in the area of a local authority in Wales) he may have,

either by regular attendance at school or otherwise<sup>3</sup>.

3.3 A child becomes of compulsory school age on or from the first of the following dates (31 August, 31 December or 31 March) which occurs after they become 5 years old. The child remains of compulsory school age until the last Friday of June in the academic year in which they become 16.

3.4 Children who attend school, normally receive approximately five hours of tuition per day for 190 days per academic year dependent on their age.

3.5 Parents may therefore choose to send their child to a school (whether a school maintained by the local authority or an independent school) or to educate their child at home. That education must meet the requirements of Section 7 of the Act, as outlined above in 3.2.

3.6 In limited circumstances, a parent cannot choose to educate their child at home: where a child has a Local Authority IDP or Statement of SEN which names a special school, the local authority has to consent to the child being electively home educated. This is outlined in Regulation 8(2) of The Education (Pupil Registration) (Wales) Regulations 2010:

The name of a child who as under arrangements made by the local authority become a registered pupil at a special school must not be removed from the admission register of that school without the consent of that authority, or if that authority refuse to give consent, without a direction of the Welsh Ministers<sup>4</sup>.

3.7 Section 436A of the Education Act 1996 requires local authorities to identify any children who are not receiving a suitable education as defined in Section 7.

(1) A local authority must make arrangements to enable them to establish (so far as it is possible to do so) the identities of children in their area who are of compulsory school age but (a) are not registered pupils at a school, and (b) are not receiving suitable education otherwise than at school<sup>5</sup>.

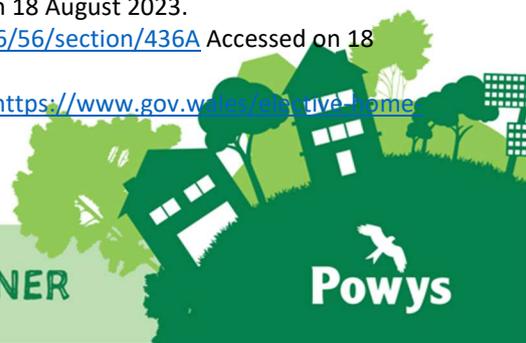
3.8 The Welsh Government have produced statutory guidance for local authorities in regards to EHE<sup>6</sup>. Powys County Council must have regard to that statutory guidance. That guidance outlines the legal bases by which the local authority is the arbiter of whether the education provided to a child educated at home is suitable.

<sup>3</sup> Education Act 1996, Section 7. <https://www.legislation.gov.uk/ukpga/1996/56/section/7> Accessed on 18 August 2023.

<sup>4</sup> The Education (Pupil Registration) (Wales) Regulations 2010, Regulation 8. <https://www.legislation.gov.uk/wsi/2010/1954/regulation/8/made> Accessed on 18 August 2023.

<sup>5</sup> Education Act 1996, Section 436A. <https://www.legislation.gov.uk/ukpga/1996/56/section/436A> Accessed on 18 August 2023.

<sup>6</sup> Elective home education guidance. Welsh Government 289/2023, May 2023. <https://www.gov.wales/elective-home-education-guidance> Accessed on 18 August 2023.



## 4. School Responsibilities

4.1 When a parent is requesting to home educate, the school must notify the local authority by emailing [EHE@powys.gov.uk](mailto:EHE@powys.gov.uk) immediately. The school will be expected to complete an EHE referral form (see Appendix A).

4.2 Schools must not remove the child from the school register until confirmation is received from the local authority as this will ensure the parent has had an opportunity to discuss their reasons for choosing EHE with the local authority.

4.3 Following communication between the local authority and the parent(s) the school will be informed of the date of the child's last day on roll, if the child is to be removed from their school register.

4.4 Under no circumstances should a school seek to persuade parents to educate their child at home as a way of avoiding an exclusion or because the child has poor attendance or other known issues.

## 5. Children's Rights

5.1 The United Kingdom has ratified<sup>7</sup> the United Nations Convention on the Rights of the Child (UNCRC)<sup>8</sup> and the Welsh Government has adopted the UNCRC as the basis for all its work for children and young people<sup>9</sup>. The Rights of Children and Young Persons (Wales) Measure 2011<sup>10</sup> imposes a duty on the Welsh Ministers to have due regard to children's rights, as set out in the UNCRC.

5.2 Article 12 of the UNCRC provides a right for children to express their views and for due weight to be given to those views, in accordance with the age and maturity of the child<sup>11</sup>.

5.3 Article 28 of the UNCRC states that all children have a right to an education and that primary education should be compulsory and free<sup>12</sup>. Article 29 states that education should develop each child's personality and talents to the full<sup>13</sup>.

5.4 Article 3 of the UNCRC requires all adults to think about how their decision will affect children and to do what is best for the child<sup>14</sup>.

<sup>7</sup> Infographic on the United Nations Convention on the Rights of the Child.

<https://www.gov.uk/government/publications/infographic-on-the-united-nations-convention-on-the-rights-of-the-child> Accessed on 18 August 2023.

<sup>8</sup> United Nations Convention on the Rights of the Child, United Nations. <https://www.ohchr.org/en/instruments-mechanisms/instruments/convention-rights-child> Accessed on 18 August 2023.

<sup>9</sup> Children's rights in Wales, Welsh Government. <https://www.gov.wales/childrens-rights-in-wales> Accessed on 18 August 2023.

<sup>10</sup> Rights of Children and Young Persons (Wales) Measure 2011. <https://www.legislation.gov.uk/mwa/2011/2/contents> Accessed on 18 August 2023.

<sup>11</sup> United Nations Convention on the Rights of the Child, Article 12. <https://www.ohchr.org/en/instruments-mechanisms/instruments/convention-rights-child#Article-12> Accessed on 18 August 2023.

<sup>12</sup> Ibid., Article 28. <https://www.ohchr.org/en/instruments-mechanisms/instruments/convention-rights-child#Article-28> Accessed on 18 August 2023.

<sup>13</sup> Ibid., Article 29. <https://www.ohchr.org/en/instruments-mechanisms/instruments/convention-rights-child#Article-29> Accessed on 18 August 2023.

<sup>14</sup> Ibid., Article 3. <https://www.ohchr.org/en/instruments-mechanisms/instruments/convention-rights-child#Article-3> Accessed on 18 August 2023.



5.5 The UNCRC does not give children authority over parents, and a decision to educate a child at home is a matter for parents. Parents should, however, consider whether home education is realistically possible in their family's particular circumstances, and if their child is happy to be educated in this way. The child has a right to request to see the LA advisor if they feel they are not receiving adequate education.

## 6. Children's Welfare

6.1 Where families who are known to Children's Service and have a Care and Support plan (C&S) or Care and Support Protection (also known as a Child Protection [CP]) plan, they will be subject to a plan review meeting before parents/school remove the child/ren from the school register.

6.2 The EHE Advisor will consult with the family's social worker to ascertain a date for a meeting to take place. This will ensure that any additional risks posed to the child/ren are assessed and factored into the C&S or CP Plan to support the pupil and family.

6.3 The local authority believes in positive relationships and mutual respect with families and services working with children. The local authority has monitoring and welfare responsibilities under legislation. Therefore, the local authority are sure parents will understand that it will be necessary, as part of their general duty, to make contact with parents and their child at least once a year to evaluate the child's progress and welfare.

## 7. Parental Rights and Responsibilities

7.1 Parents should not feel pressured to remove their child from the school register if their child is having difficulty with learning if there are behaviour or attendance issues or to avoid a formal exclusion.

7.2 If a parent feels that they are being pressurised to remove their child to home educate, they should immediately inform the local authority at [EHE@powys.gov.uk](mailto:EHE@powys.gov.uk).

7.3 If a parent is considering EHE due to differences with their child's school, they should email [EHE@powys.gov.uk](mailto:EHE@powys.gov.uk) for advice prior to removing their child from the school register.

7.4 Where a child is registered at a mainstream school, parents are required to notify their child's school in writing of their intentions to EHE. Parents should ask the school not to remove their child from their register until they have had an opportunity to speak with the local authority and make an informed decision.

7.5 Parents who home educate assume the full financial responsibility for their child's education. This includes the cost of resources, educational trips, private tuition, courses and public examinations fees. In addition to financial responsibility, parents must also factor in the substantial commitment of time and dedication in order for their child to succeed.

7.6 Parents who are considering EHE instead of enrolling their child in school are advised to contact the local authority via [EHE@powys.gov.uk](mailto:EHE@powys.gov.uk) to discuss their plans and seek advice or support. Where a child is already enrolled in a school, parents must comply with the statutory requirement to inform the headteacher of their child's school that they intend to withdraw their child and move to EHE.



7.7 To proceed with deregistration, a parent will need to confirm that they have parental responsibility for the child and that they gave the agreement of all other persons with parental responsibility to deregister the child in order to provide EHE.

7.8 If parents choose to employ others to educate their child, the parent will remain responsible for the education provided and the safeguarding of their child. In these circumstances, parents are responsible for ensuring that those whom they engage with are suitable to have access to children. It is strongly recommended that parents arrange for a Disclosure and Barring Service<sup>15</sup> (DBS) check prior to employing any tutors and that there are arrangements made for ongoing supervision.

7.9 If a job is made available to a home educated child the parent should ask the employer to contact the local authority at [educationwelfare@powys.gov.uk](mailto:educationwelfare@powys.gov.uk) to establish if a child work permit is required<sup>16</sup>.

7.10 The local authority appreciates parents' co-operation with carrying out its responsibilities effectively to maintain the best interests of the child, particularly in relation to their statutory safeguarding responsibilities.

## 8. Powys County Council Roles and Responsibilities

8.1 Powys County Council maintains a database of learners who are electively home educated.

There are a number of ways in which a child is identified as being electively home educated:

- Parents inform the local authority that they will be home educating their child (where the child has not yet been enrolled in a school);
- Parents write to the headteacher of their child's school to inform the school that they will be taking their child off roll to educate them at home. The school then informs the local authority of this;
- The Additional Learning Needs and Inclusion Team agree that a child on roll at a special school can be electively home educated, or are directed to do so by the Welsh Ministers;
- A child moves into the area from another local authority, and that local authority informs Powys County Council of the move;
- Another agency has contact with a child or family who does not attend school and informs the local authority.

8.2 When the local authority receives the notification that a parent has requested to electively home educate, contact is made by an EHE Advisor to gather information from the parent and the school (where applicable).

<sup>15</sup> Disclosure & Barring Service. <https://www.gov.uk/government/organisations/disclosure-and-barring-service> Accessed on 18 August 2023.

<sup>16</sup> Child Employment Permits, Powys County Council. <https://en.powys.gov.uk/article/6796/Child-Employment-Permits> Accessed on 18 August 2023.



8.3 Where the child is on roll at a school, the EHE advisor will liaise with schools to ensure the child remains on school register until parents have been provided with guidance and support to explore all educational options.

8.4 Parents will be provided with an outline of the commitment required to provide their child with a full time education that is in alignment with their age and ability. Evidence of how parents plan to educate their child/ren will be required from day one.

8.5 The local authority has statutory duties in relation to monitoring suitability of home education on a routine basis, as outlined in Welsh Government statutory guidance. This guidance informs the local authority's processes in regards to EHE. Parents are required to evidence that they are providing a suitable education, and the local authority will make regular enquiries with parents who are providing EHE.

8.6 To ensure the local authority meets its safeguarding responsibilities welfare visits will be conducted and where a child is known to social services, the EHE Advisors will liaise with the child's social worker regarding their education.

8.7 Section 437(1) of the Education Act 1996 states that:

"If it appears to a local education authority that a child of compulsory school age in their area is not receiving suitable education, either by regular attendance at school or otherwise, they shall serve a notice in writing on the parent requiring him to satisfy them within the period specified in the notice that the child is receiving such education.<sup>17</sup>"

8.8 Further detail on local authority processes is given in section 15 of this policy.

## 9. Children with Additional Learning Needs

9.1 Parents' right to educate their child at home applies equally where a child has Additional Learning Needs (ALN) or a Disability. This right is irrespective of whether the child has an IDP or not, except where the child is on roll at a special school (see 3.6, above).

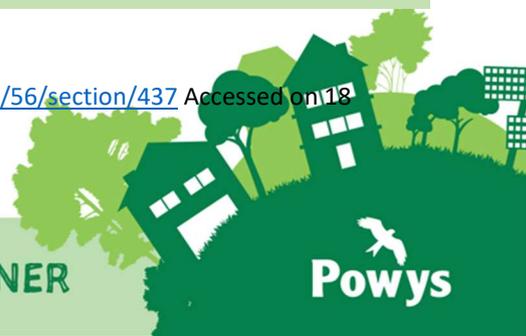
9.2 Where parents elect to home educate a child with an IDP (or Statement of SEN), the school must not remove the child from their school register. A meeting will be arranged with the parent, school and LA professionals. Parents must be given the opportunity to explore all education establishments.

9.3 Where a child with an IDP or Statement of SEN is home educated, the local authority retains a duty to maintain and review the plan annually, following the procedures set out in the ALN Code. The local authority will involve the parents within the review process.

9.4 Parents of a child who is electively home educated retain the right to ask the local authority to assess their child for any Additional Learning Needs they may have. The Welsh Government have produced a template letter that parents can use for this purpose.

## 10. Evidence of Suitable Education

<sup>17</sup> Education Act 1996, Section 437. <https://www.legislation.gov.uk/ukpga/1996/56/section/437> Accessed on 18 August 2023.



10.1 Legal precedent has established that local authorities can make informal enquiries of parents for details of the educational provision for their child, as outlined in 4.33 of the Welsh Government statutory guidance<sup>18</sup>.

10.2 Parents can decide how best to present evidence of their child's education. Keeping a daily log to record examples of their child's progress is one example. However, the local authority may need to request additional information or evidence in order to fulfil its legal obligation as set out in Section 436A of the Education Act 1996<sup>19</sup>.

10.3 The Welsh Government have produced a handbook for parents who are considering or undertaking EHE<sup>20</sup>. The guidance in this handbook will form the basis for the Local Authority's assessment of whether a suitable education is being provided.

10.4 The handbook sits alongside the statutory guidance provided by Welsh Government. Section 4.27 of the guidance states:

“In order for a local authority to satisfy itself of the suitability of education provided by the parents, the local authority should see and communicate with the child. In the absence of seeing and communicating with the child, it will be questionable whether the local authority can reasonably assess suitability of education and to know if evidence of the suitability of the education provided by the parent relates to that child<sup>21</sup>.”

10.5 If no or insufficient evidence is provided the LA will exercise their statutory duty to ensure the child is not subject to educational neglect and is receiving a sufficient full-time education based on their age and ability.

## 11. Formal Qualifications and Exams

11.1 The local authority promotes that EHE children take formal examinations. If these are GCSE or IGCSE (International GCSE), this will inform the teaching that parents are expected to undertake.

11.2 Where parents decide that their child undertake formal examinations, they will be required to obtain the syllabus of work to be followed for each course from the relevant examination board and allocate sufficient time to be able to complete the programme of study.

11.3 When contacting the examination boards parents would need to specify that their child is a 'Private Candidate.' These exams would need to be planned for and arranged within the specified time frame advised by the chosen exam centre.

11.4 The local authority suggests that parents may find the Curriculum for Wales a useful basis around which to plan their child's programme of study. The Curriculum for Wales is

<sup>18</sup> Elective home education guidance. Welsh Government 289/2023, May 2023. <https://www.gov.wales/elective-home-education-guidance> Accessed on 18 August 2023.

<sup>19</sup> Education Act 1996, Section 436A. <https://www.legislation.gov.uk/ukpga/1996/56/section/436A> Accessed on 18 August 2023.

<sup>20</sup> Home education: handbook for home educators, Welsh Government, 09 June 2023. <https://www.gov.wales/home-education-handbook-home-educators> Accessed on 18 August 2023.

<sup>21</sup> Elective home education guidance. Welsh Government 289/2023, May 2023. <https://www.gov.wales/elective-home-education-guidance> Accessed on 18 August 2023.



available from the Welsh Government website<sup>22</sup> and additional guidance is provided on Hwb<sup>23</sup>.

## 12. Anti-social Behaviour

12.1 If it becomes apparent that a home educated child is participating in anti-social activities the local authority will approach parents in order to review their child's educational progress as part of their statutory duty.

## 13. Flexi-schooling

13.1 Flexi-schooling or flexible school attendance is an arrangement between the parent and the school, where the child is registered at school in the normal way but attends the school on a part-time basis. The remainder of the time the child is electively home educated. Such an arrangement constitutes full-time education.

13.2 Flexi-schooling is initiated by the parents of the child. This is different to a Pastoral Support Plan (PSP)/reduced timetable, which are initiated by schools. PSPs are generally a short-term measure to address a particular issue or concern.

13.3 While flexi-schooling is also generally a short-term measure, some parents have a preference for flexi-schooling over a longer period of time, perhaps for the entirety of their child's schooling.

13.4 The decision and provision of flexi-schooling is an arrangement between the parents and the school. The prevalence of flexi-schooling varies across local authorities and is more prevalent in English local authorities in Academy schools.

13.5 The decision on whether to offer a flexi-schooling arrangement for any child rests solely with the headteacher of the school, in consultation with the school's governing body. Powys County Council cannot instruct schools to offer flexi-schooling arrangements, and schools are not obliged to offer flexi-schooling to parents.

13.6 Where a headteacher does agree to a flexi-schooling arrangement, they are advised to have a written agreement in place, as per Appendix B. The written agreement will specify which days the child will attend school and which days will be EHE. The agreement should be reviewed termly, as a minimum.

13.7 Schools that do offer a flexi-schooling arrangement are not obliged to provide materials or work for the days on which the child will not attend school.

13.8 The agreement may be ended by either the school or the parents/carers at any point, subject to providing sufficient advance notice (fifteen school days).

13.9 A child subject to a flexi-schooling arrangement must be marked as an authorised absence using the C code for the days on which they do not attend school.

<sup>22</sup>Curriculum for Wales, Welsh Government. [www.gov.wales/curriculum-for-wales](http://www.gov.wales/curriculum-for-wales) Accessed on 18 August 2023.

<sup>23</sup> Curriculum for Wales, Hwb, Welsh Government. <https://hwb.gov.wales/curriculum-for-wales> Accessed on 18 August 2023.



## 14. Local authority support package

14.1 There are universal services linked to Education which EHE children are able to access.

14.2 Universal services available are:

- School nursing service (for health advice)
- Counselling service (ordinarily available from the age of 11 and older, but may be available at a younger age)
- Careers Wales (careers support and support to access Further Education)
- Youth Services
- Advice on Additional Learning Needs (in line with the Additional Learning Needs and Education Tribunal Act 2018<sup>24</sup>)

14.3 Powys County Council will support parents/carers and children by providing feedback, advice and guidance as to the suitability of the education they are providing. The Schools Service may signpost to certain materials (in print or online) but does not hold a register of and will not recommend tuition services, whether online or in person.

14.4 The Local Authority's processes are outlined in Section 15. Powys County Council will offer to meet with all EHE families and their children at least once annually to discuss the education being provided. Powys County Council will meet with families more frequently, or maintain contact more frequently, where requested and agreed. Contact can be made via email, telephone or video conference.

14.5 In-person meetings will take place at a mutually-agreed location, which may be the family home or another suitable location. As per Welsh Government statutory guidance, it is expected that the Local Authority is able to meet with or see the child and to review examples of their work.

14.6 Additional support may be available from the local authority in line with any targeted funding provided by Welsh Government for this purpose. The support offer, if available, will be communicated to all EHE families.

14.7 From time to time, additional offers, opportunities and programmes will be communicated to EHE families.

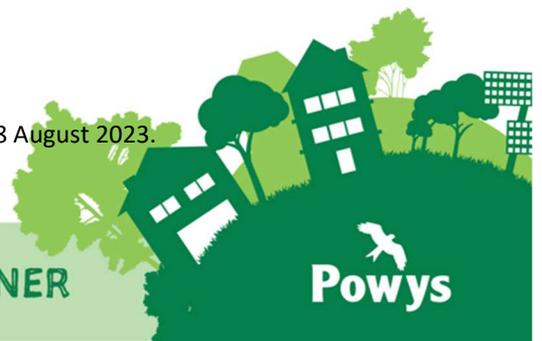
## 15. Local Authority monitoring processes

15.1 This section outlines the processes the local authority will follow when working with and supporting a family who have decided to Electively Home Educate their child(ren).

15.2 Although a process is outlined, it must be noted that this is the generic process that will be adhered to as closely as possible. However, individual cases may deviate from the exact process as outlined due to the circumstances of that case.

15.3 Initial notification of a child who is in receipt of EHE may come from a range of sources, as outlined in 8.1.

<sup>24</sup> Additional Learning Needs and Education Tribunal (Wales) Act 2018.  
<https://www.legislation.gov.uk/anaw/2018/2/contents/enacted> Accessed on 18 August 2023.



15.4 On being made aware of a child who is, or may be, being Electively Home Educated, the local authority will make contact with the child's parents/carers. This initial contact will be to establish contact and to notify the parents of the local authority's processes in regards to EHE.

15.5 Where a parent is electing to home educate a child who is on roll at a school, they must inform the headteacher of the school of their intention to home educate in writing. The Welsh Government have provided a template letter that families can use to inform the headteacher.

15.6 The Education Welfare Service will make contact with the family and will arrange to meet with the family to discuss the expectations on them as regards EHE, and to discuss their plans for the education of their child.

15.7 The Local Authority will, as a minimum, make annual contact with a family in regards to the EHE provided to their child(ren). In individual cases, contact may be more frequent. Families are welcome to make contact with the Local Authority at any time or to agree a more regular programme of contact.

15.8 If concerns regarding the provision of education arise at any time, the Education Welfare Service will consider increasing the frequency of contact. The nature of contact will depend on the individual circumstances of each case.

15.9 When seeking a scheduled update, the Education Welfare Service will seek to speak with both the parents and the children. It is acknowledged that parents and Gillick-competent children<sup>25</sup> have the right to refuse to meet with the Service. However, this may prevent the Service from being properly able to assess the suitability of education, as outlined in Welsh Government guidance (see point 10.4, above).

15.10 Following contact with the family, the Education Welfare Service will follow up on any agreed points in writing, by email or post. Following a home visit, three-monthly (in the first year) or annual assessment of education, the Education Welfare Service will provide a written report to the parents. This will ordinarily be actioned within ten working days, but there may be circumstances in which the report takes longer to produce.

15.11 At any point, if the family are supported by another team or agency, the Education Welfare Service will coordinate with that team or agency as regards contact with the family.

15.12 There is a natural interplay between EHE and Children Missing Education processes, in particular where families move across local authority boundaries and one authority makes an enquiry of or notifies another authority. The Powys policy in respect of Children Missing Education is available from the Powys County Council website.

15.13 Where evidence of a suitable education is not provided by the family, the local authority will make reasonable attempts to discuss the matter with the family, and will write

<sup>25</sup> Gillick Competence and Fraser Guidelines, NSPCC, 2022. <https://learning.nspcc.org.uk/child-protection/system/gillick-competence-fraser-guidelines> Accessed on 18 August 2023.



to the family to reiterate the expectations on them. If the situation persists, and evidence is still not provided, the child will be logged as a Child Missing Education.

15.14 Once a child is logged as a Child Missing Education, their case will be handled as per the Powys Children Missing Education policy. This may result in the local authority issuing a Statutory Attendance Order and/or an Education Supervision Order to ensure that the child is receiving a suitable education as defined in Section 7 of the Education Act 1996. More information on these orders is available in the Child Missing Education policy.



## APPENDIX A

**ELECTIVE HOME EDUCATION REFERRAL FORM (School de-registration form)**

Please do not remove pupil from school role until the LA has undertaken further investigations.

PUPIL DETAILS	
Name	
Date of birth	
School	
Year group	
ALN	
FSM	
Exclusions	
PSP	
Attendance for [previous academic year]	
Attendance for [current academic year]	

PARENT / CARER DETAILS		
Name		
Address (Including postcode)		
Email address		
Telephone number		
Relationship to pupil		

Reason for Elective Home Education <sup>†</sup>			
Reason <sup>‡</sup>	School	Parent / carer	Child or Young Person
Attendance / prosecution			
School cannot provide appropriate language provision			
School / parent / child relationship breakdown			
School cannot provide appropriate SEN / ALN provision			
Awaiting a place in school of choice			
Preferred school place refused			
Religious beliefs			
Lifestyle / ideology / philosophy			
Anxious / phobic			
Racism			
Homophobia			
Bullying			
Child medical need			
Parent / carer medical need			
COVID-19			
Other (please specify)			

<sup>†</sup> School should indicate which reasons they believe apply. If reasons have been given by the parents/carers and/or the child/young person, these can also be recorded.

<sup>‡</sup> This list is subject to amendment/update in line with Welsh Government and/or Data Cymru requirements.



**Please give details of any interventions, referrals or work carried out with pupil, parents or guardian prior to the notification of decision to educate at home**

**Please give details of discussion with the parents / carers prior to the notification of the decision to educate at home**

**Please give details of the involvement of the Education Welfare Service**

**Please provide names and contact details of any outside agencies currently involved with the pupil. For example Social Worker, CAMHS**

**Has the school or any other service spoken to the pupil regarding parent / carer decision to home educate? Please record details**

Please attach a copy of the written notification from the parents / carers informing you of the decision to home educate (if provided) and email to [ehe@powys.gov.uk](mailto:ehe@powys.gov.uk)

The EHE team will contact you with a decision within 5 working days of receipt of this referral form; in line with WG guidance, please do not remove the pupil off role.

Headteacher Signature	
Name	
Signature	
Date	



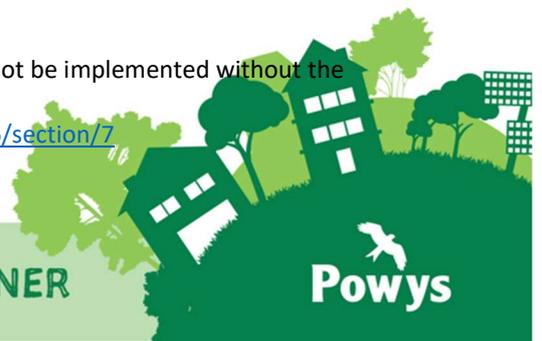
## APPENDIX B

## FLEXI-SCHOOLING AGREEMENT FORM

NAME OF SCHOOL			
<b>PUPIL DETAILS</b>			
Name of pupil		Date of Birth	
Address		National Curriculum Year	
		Child Protection <sup>†</sup>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>PARENT / CARER DETAILS</b>			
Name of parent/carer		Relationship to child	
<b>CONTRACT FOR PROVISION OF EDUCATION</b>			
<b>SCHOOL</b>	<ul style="list-style-type: none"> <li>• <b>[Name of school]</b> School agrees to enter into a flexi-schooling agreement and will be responsible for the education of the abovenamed child on the days and times specified in the Timetable, below.</li> <li>• The educational provision will be suitable to his/her age, ability and aptitude, as set out in Section 7 of the Education Act 1996<sup>‡</sup>. The School is not responsible for the setting or provision of work or materials for the periods of home-based learning, with the exception of any homework set during the course of a timetabled lesson in school which is then completed during home-based learning. If the School does agree to provide any work and/or materials, this will be detailed in the Specific Details, below.</li> <li>• Whilst he/she is on school premises, or the School is acting in loco parentis, the School will maintain primary responsibility for his/her safety and welfare.</li> <li>• The School agrees to meet with the parent(s)/carer(s) at least once every term to review his/her progress and to review this agreement.</li> <li>• The School reserves the right to withdraw from this agreement at any time by giving reasonable notice in writing (fifteen school days).</li> </ul>		
<b>PARENTS / CARERS</b>	<ul style="list-style-type: none"> <li>• I/we agree to enter into a flexi-schooling agreement for the education of our abovenamed child and will be responsible for his/her education on the days and times specified in the Timetable below. When he/she is due to attend school, we will abide by normal attendance expectations and processes.</li> <li>• The educational provision will be suitable to his/her age, ability and aptitude, as set out in Section 7 of the Education Act 1996. We understand that the School is not responsible for the setting or provision of work or materials for the periods of home-based learning.</li> <li>• During the school hours timetabled for home-based education, I/we will maintain primary responsibility for his/her safety and welfare.</li> <li>• I/we agree to meet with the School at least once every term to review my/our child's progress and to review this agreement.</li> <li>• I/we understand that I/we can withdraw from this agreement at any time by giving reasonable notice (fifteen school days).</li> </ul>		

<sup>†</sup> A flexi-schooling arrangement for a child on the Child Protection Register cannot be implemented without the agreement of the Social Worker.

<sup>‡</sup> Education Act 1996, Section 7. <https://www.legislation.gov.uk/ukpga/1996/56/section/7>



AGREED WEEKLY TIMETABLE				
DAY	MORNING SESSION		AFTERNOON SESSION	
	LOCATION <i>(Specify school or home)</i>	TIMES <i>(Specify whole session or specify times)</i>	LOCATION <i>(Specify school or home)</i>	TIMES <i>(Specify whole session or specify times)</i>
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				

SPECIFIC DETAILS
<i>Detail any specific information about this agreement where needed, e.g. subjects/topics to be followed at school or at home; work/materials to be provided for home if the school has opted to do so; etc.</i>

CONFIRMATION OF AGREEMENT			
<b>This agreement commences/d on the (initial date of agreement):</b>			
<b>The agreement will run term-time only</b> <i>(update dates at each review)</i>	<b>From (date):</b>		
	<b>To (date):</b>		
<b>The date of the first formal review will be on (date):</b> <i>(this document will need to be updated at each review)</i>			
SIGNATURES AND DECLARATIONS			
PERSON	NAME	SIGNATURE	DATE
Headteacher			
Pupil			
<i>By signing this agreement, I/we confirm that all persons with Parental Responsibility agree to this arrangement.</i>			
Parent/carer			

