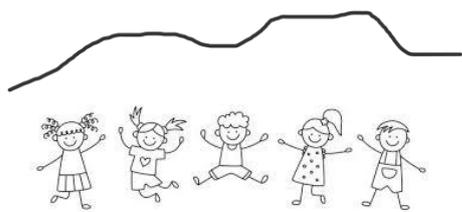




3@Cradoc Admissions Policy



Parents must apply for a place to attend 3@Cradoc by filling in the appropriate form which can be found on the Powys County Council website.

[Apply for Pre-School \(3 and 4-year-olds\) Early Years Education - Powys County Council](#)

Before attending the setting parents/carers must register their child and complete all relevant paperwork.

Parents will be expected to sign a written contract of care. Setting staff aims to follow the parents/carers instructions as closely as is possible.

The setting keep records containing information about the children, in a secure place, which will assist the staff in providing the best possible care for the child.

Any development notes kept will be shared with the child's parents/carers. As part of completed registration forms parents are asked to give permission for information to be shared with their chosen school when they enter full time education.

Our partnership with parents is vital to the success of the setting. Parents are always welcome to spend time at the setting and to share in their child's life. The setting has an 'open door' policy. Parents are encouraged to discuss any aspect of setting life with us, and we will always try to respond positively and constructively to any feedback.

Making a visit before applying for a place.

Staff encourage parents/carers to visit the setting before applying for a place giving you the opportunity to meet staff and to see what facilities are available for your child.

This also gives parents the opportunity to ask any questions they may have.

First issue - 2009	Latest review date – Jan 2025	Next review date – Jan 2027	Reviewed every 2 years
Reviewed by – Setting staff Ruth Davies Governors	Previous reviewed – 10.11/10.13/10.15/10.17/11.19/01.22/01.24		