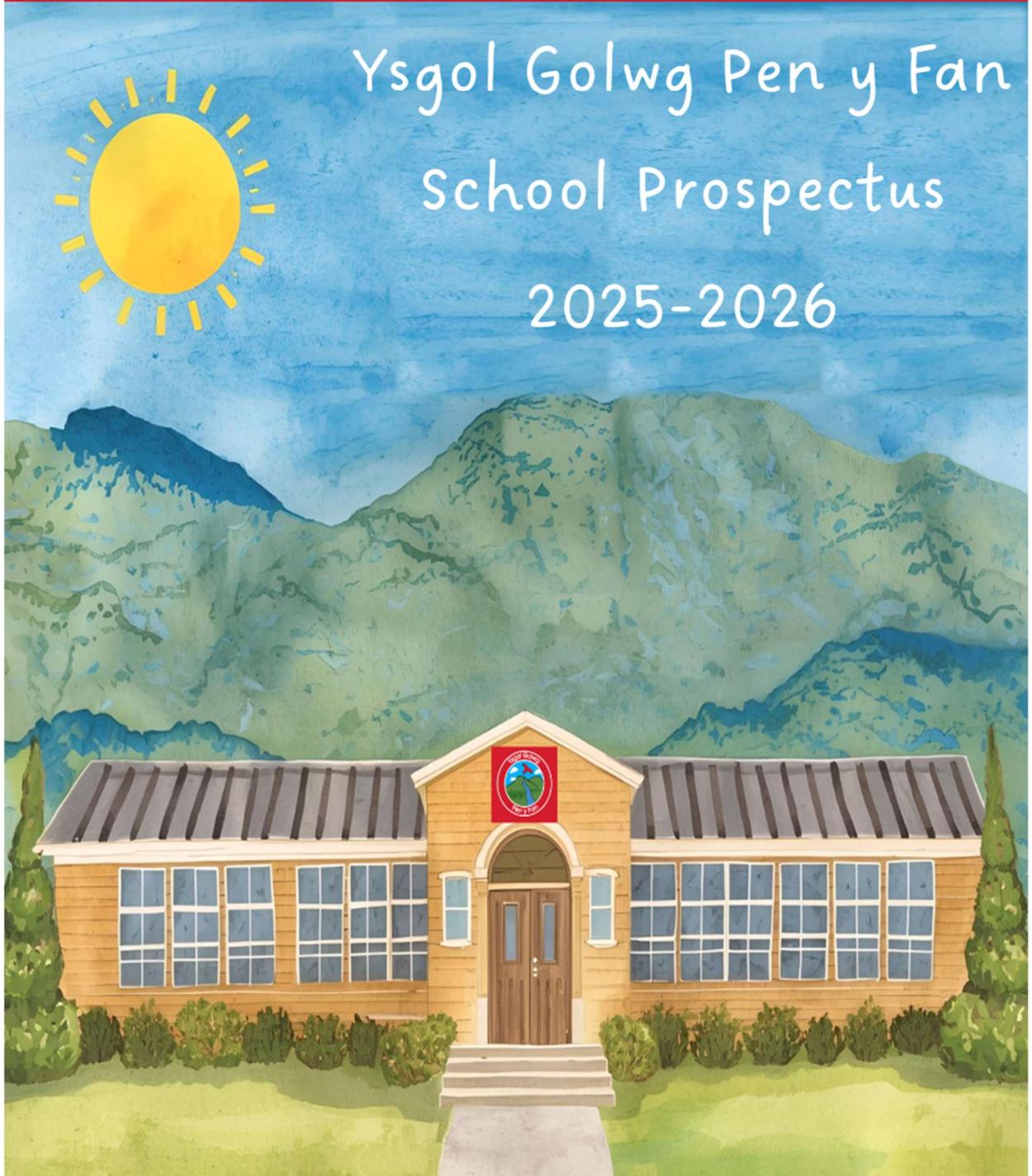




Ysgol Golwg Pen y Fan
School Prospectus

2025-2026



Ysgol Golwg Pen y Fan

School Prospectus

Head Teacher: Mrs Sarah Court

Chair of Governors: Cllr. David Meredith

Mount Street Infant Campus

Rhosferig Road
Brecon
Powys
LD3 7NG

Telephone/Ffôn:01874 623038

Email/Ebost:

office.msi@golwgpenyfan.powys.sch.uk

Mount Street Junior Campus

Mount Street,
Brecon
Powys
LD3 7LU

Telephone/Ffôn:01874 622262

Email/Ebost:

office.msj@golwgpenyfan.powys.sch.uk

Cradoc Campus

Cradoc
Brecon
Powys
LD3 9LR

Telephone/Ffôn:01874 622555

Email/Ebost:

office.cradoc@golwgpenyfan.powys.sch.uk

www.golwgpenyfan.powys.sch.uk

This policy will be reviewed as detailed in the school's policy review cycle. It may also be necessary to review and amend it sooner to reflect both local and national changes.

Ratified by Governing Body	Signature	Date
Headteacher: Mrs Sarah Court		
Chair of Governors:		
Next review date:		

Croeso i Ysgol Golwg Pen y Fan – Welcome to Ysgol Golwg Pen y Fan



On behalf of the learners, staff and governors, welcome to Ysgol Golwg Pen y Fan. This prospectus has been compiled to help you make an informed decision about our school. We are situated in the cathedral town of Brecon, and we are a busy, forward-looking school that provides high quality education for children aged 3-11.

Ysgol Golwg Pen y Fan is a new chapter for our school community. Our school is the proud result of an exciting amalgamation of three well-loved, local schools, Cradoc Primary, Mount Street Infant and Junior Schools, bringing together rich histories, diverse cultures and strengths, and a shared commitment to outstanding education for every child. This amalgamation reflects a vision of creating a school that celebrates the best of each community, while inspiring fresh ideas and setting a strong, unified foundation for the future.

The school will move to a new building located on the former Brecon High School site in the future, which will be jointly funded by the Welsh Government's Sustainable Communities for Learning Programme and Powys County Council. A design team has been appointed to work with the Council on designs, and there will be opportunities for the school community to contribute to this as the design process moves forward. The new building will include accommodation for early years, additional learning needs and community facilities, and will be highly energy efficient, as it will need to meet the Welsh Government's Zero Carbon in operation requirements.

At Ysgol Golwg Pen y Fan we prioritise each child's well-being and development, focusing on nurturing confident, curious, and kind learners. Our teaching staff, drawn from across the three schools, bring an incredible range of expertise, dedication and a heartfelt commitment to ensuring every child feels supported, valued, and inspired.

As we continue our journey together, we've already started to collaborate, share skills and expertise that combines the strengths and values of all three schools to shape and develop our curriculum, vision and values.

We want your children to be prepared for the future with their academic success, social, emotional and life skills.

We are so pleased to welcome you to Ysgol Golwg Pen y Fan, whether you're a current parent, a prospective family, or a member of our community, we invite you to be part of our story as we grow together and build an inspiring future.

Thank you for visiting taking the time to read this prospectus and we look forward to welcoming you to our school in person.

Mrs Sarah Court

Pennaeth/ Head Teacher

Our Mission Statement

At Ysgol Golwg Pen y Fan, we create a nurturing, inclusive learning environment, where every child feels safe and supported. We foster positive relationships and a sense of belonging, supporting each child's well-being and aspirations, preparing them for lifelong learning and future success.

Our Vision

Our '**BEACON**' vision permeates through our day-to-day learning in school. This forms the strong foundation of our school's curriculum, allowing our learners, staff and the wider community to realise the ambitions and aspirations of:

Belonging
Engaging
Aspirating
Creating
Oppportunity
Nurturing



Our school values are:

- Ready
- Respectful
- Safe

These values serve as our foundation for fostering a positive and effective school environment where children can learn, grow, and thrive. They guide learners, staff and parents in building a culture of preparedness, kindness, and security, all of which are essential for academic and personal success.

READY....  	RESPECTFUL.... 	SAFE.... 
TO START OUR LEARNING	BEING KIND	IN OUR LEARNING ENVIRONMENT
TO BE OPEN TO NEW IDEAS AND WILLING TO LEARN	REMEMBER TO LISTEN	WITH HOW WE FEEL AND OUR EMOTIONS
TO BE RESPONSIBLE	BEING POLITE	SEEKING SUPPORT AND ADVICE
TO COMMIT AND 'DO OUR BEST' 	RECOGNISE AND CELEBRATE DIFFERENCES	KNOW HOW TO STAY SAFE, WHO TO GO TO FOR HELP?
	REMAIN CALM WHEN RESOLVING DISAGREEMENTS	TRUST

School Organisation

Ysgol Golwg Pen y Fan is organised across 3 campuses. Please see below details an information about each campus:

Mount Street Infant Campus

Name of Class	Year Group
Smarties	Pre-school setting (3 & 4 year olds)
Hedgehog	Reception / Year 1
Fox	Year 1 and 2
Otter	Year 1 and 2
Deer	Specialist Support Class (R/1/2)

Mount Street Junior Campus

Name of Class	Year Group
Bran	Year 3
Honddu	Year 4 & 5
Ysgir	Year 4 & 5
Tarell	Year 5 and 6
Cynrig	Year 5 and 6
Usk/ Wysg	Specialist Centre (3/4/5/6)

Cradoc Campus

Name of Class	Year Group
3@Cradoc	Pre-school setting (3 & 4 year olds)
Kingfisher	Reception, Year 1 and 2
Owl	Year 3,4,5,6

Staffing

School Leadership Team (across all campuses)

Headteacher	Mrs Sarah Court
Deputy Headteacher	Ms Beth Roberts
Assistant Headteacher	Miss Ebony Johnson
TLR Holder	Mrs Liz Perry

Infant Campus

Administration/ Clerical	Ms A Oles
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Pre-School Setting - Smarties

Pre-School Setting Leader	Ms A Graham
Pre-School Setting Assistant	Miss E Stephens
Pre-School Setting Assistant	Mrs K Griffiths

Teachers

Reception & Year 1	Mrs V. Holloway & Mrs J. O'Shea
Year 1 & 2	Mrs S. Jenkinson
Year 1 & 2	Mrs L. Hyde

Specialist Support Class – Mount Street Infant Campus

Teacher	Mrs C Hutch
Teaching Assistant	Mrs P Hamilton
Teaching Assistant (1-1)	Miss Jade Wiltshire

Higher Level Teaching Assistant

Higher Level Teaching Assistant	Miss S Richards (part-time)
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Teaching Assistants

Teaching Assistant	Mrs A Morgan
Teaching Assistant	Mrs R Day-Jones (2 days)
Teaching Assistant	Miss T Rana
Teaching Assistant	Mrs D Marshman
Teaching Assistant	Miss S Richards
Teaching Assistant	Mrs T Wood
Teaching Assistant	Miss C Lloyd
Teaching Assistant (Special)	Mr R Downing

Midday Staff

Catering Staff	Mrs D Bevan
Catering Staff	Mrs S Goktas

Midday Supervisors

Midday Supervisors	Mrs A Morgan
Midday Supervisors	Mrs R Day-Jones
Midday Supervisors	Miss T Rana
Midday Supervisors	Mrs D Marshman
Midday Supervisors	Miss S Richards (MELSA)
Midday Supervisors	Miss C Lloyd
Midday Supervisors	Miss E Stephens
Midday Supervisors	Ms A Oles
Midday Supervisors	Mrs T Wood (ELSA)

Mount Street Junior Campus

Administration/ Clerical	Miss H Griffiths
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Teachers

Year 3	Mrs Morley & Ms Price
Year 4 and 5	Mrs Johnson & Miss N Matthews
Year 4 and 5	Miss N Mills
Year 5 and 6	Mrs K Price & Mrs H Baldwin
Year 5 and 6	Miss B Wood

Specialist Support Class – Mount Street Junior Campus

Teachers	Mrs A Davies/ Mrs G Evans
Teaching Assistant	Mrs G Bland

Higher Level Teaching Assistant

Higher Level Teaching Assistant	Miss R Willis (3 days)
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Teaching Assistants

Teaching Assistant	Mrs A Thomas (ELSA)
Teaching Assistant	Mrs M Price
Teaching Assistant	Mrs S Foley
Teaching Assistant	Mr O Eckley
Teaching Assistant	Mrs L Stephens
Teaching Assistant	Mrs L Hall

Teaching Assistant	Mrs J Scott-Lowe (Thrive Support)
Teaching Assistant	Mrs M Cornish

Midday Staff

Catering Staff	Mrs W Jones
Catering Staff	Mrs C Crawford Plane
Catering Staff	Mrs R Limbu
Catering Staff	Mrs D Bevan
Catering Staff	Mrs S Goktas

Midday Supervisors

Midday Supervisors	Mr O Eckley
Midday Supervisors	Mrs L Stephens
Midday Supervisors	Miss R Willis
Midday Supervisors	Mrs S Foley
Midday Supervisors	Mrs L Hall
Midday Supervisors	Mrs M Cornish
Midday Supervisors	Mrs S Goumache
Midday Supervisors	Mrs M McCullen

Cradoc Primary Campus

Senior Administrator	Mrs K Davies
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Pre-School Setting - 3@Cradoc

Mrs Ruth Davies	Pre-School Setting Leader
Ebony Lloyd	Pre-School Setting Assistant

Teachers

Reception, Year 1 and 2	Mrs J Godfrey/Ms R Willis
Year 3, 4, 5 & 6	Mrs E Perry & Mrs J Scott-Lowe

Teaching Assistants

Teaching Assistant	Miss C Morgan (ELSA)
Teaching Assistant	Mrs K Gage-Thomas (Thrive)
Teaching Assistant/ Forest School Leader (2 days)	Mrs L Pyle

Midday Staff

Catering Staff	Mrs J Jones
Catering Staff	Mrs I Olivera

Midday Supervisors

Midday Supervisors	Miss Morgan
Midday Supervisors	Mrs Gage- Thomas
Midday Supervisors	Mrs K Davies

Across all campuses

Armed Forces Champion	Mrs A Hyett
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School Information

School Day

A structure of the school day for each campus can be found below:

Mount Street Infant Campus

Doors open	9.00
Morning session	9.15 – 12:00
Lunch time	12.00 – 13.00
Afternoon session	13.00 – 15.30

Mount Street Junior Campus

Doors open	8.45
Morning session	9.00 – 12:15
Lunch	12.15 – 13.15
Afternoon session	13.15 – 15:30

Cradoc Campus

Doors open	9:05
Morning session	9.15 – 12.00
Lunch	12.00 – 12.55
Afternoon session	13.00 – 15.30

The School Curriculum

All learners access a broad and balanced curriculum underpinned by our 'BEACON' vision. Our curriculum is constantly evolving as we further develop the Curriculum for Wales, supporting our learners to be and become the four purposes. Our curriculum is built upon the '27 Statements of What Matters' which explain the key knowledge, skills and concepts that children learn about within each of the Areas of Learning and Experience, during their time at school. The process of revisiting and exploring these statements helps the children to link new ideas and learning to what they already know or can do, enabling them to develop to a more sophisticated and deeper understanding of the key knowledge, skills and concepts in each area.

The skills of literacy, numeracy and digital are woven through our curriculum to ensure all learners develop and make progress in these mandatory skills. All of our learners access the Digital Competency Framework (DCF) and the Literacy and Numeracy Framework (LNF) and teachers use these frameworks to plan for learning experiences.

Our BEACON Vision and the Four Purposes underpin our curriculum. Through rich and engaging experiences, our learners will become:

- Healthy, confident individuals, ready to lead fulfilling lives as valued members of society;
- Enterprising, creative contributors, ready to play a full part in life and work;
- Ethical informed citizens of Wales and the world;
- Ambitious, capable learners, ready to learn throughout their lives.

This is achieved through planning and delivering a curriculum that focuses on the six Areas of Learning and Experience:

- Expressive Arts
- Health and Well-being
- Humanities
- Languages, Literacy and Communication
- Mathematics and Numeracy
- Science and Technology

As a school, we are also committed to equipping our children with essential life skills that prepare them for their future. This includes developing:

- Creativity and innovation skills – where the children have opportunities to explore, communicate, create plans and find solutions.

- Critical thinking and problem-solving skills – the children are encouraged to ask questions, look at the evidence, make decisions and solve problems.
- Personal effectiveness – where they learn to make the most of their time and talents, which helps them grow in confidence, become aware of different social, cultural and ethical views and learn from their mistakes.
- Planning and organising skills – where they learn to manage their time, set goals, make decisions and check work.

Progression and Assessment

Our curriculum will support learning through designing engaging opportunities that draw upon the pedagogical principles. This is supported by effective learning and teaching that enables our children to make meaningful progress. Over time our learners will develop and improve their skills and knowledge, and be able to apply this to new contexts. Our BEACON curriculum focuses on understanding what it means to make progress in a given area or discipline and how learners should deepen and broaden their knowledge and understanding, skills and capacities, and attributes and dispositions, informed by the Progression Code. This in turn supports our approach to assessment, including using information from assessment to inform future planning for learning. Assessment will be embedded as an intrinsic part of our approach to learning and teaching. All learners will be assessed on entry to the school to allow us to build upon their prior learning and experiences. Regular opportunities are provided in our school to update parents and carers on the progress of their child/ children, and how we can work together to support each individual to make the best progress. This is communicated at least termly through various forms, such as parents' evenings and written reports.

Delivery of the Curriculum

At Ysgol Golwg Pen y Fan, learning experiences are planned and delivered through a progression plan and sequence of learning approach that offers Area of Learning Experiences specific and cross-curricular experiences relevant to learners needs. The focus on a progression plan provides stimulation in a wide variety of situations affording opportunities for all learners to develop and use a range of skills, knowledge and experiences to support learning, and ensure progress.

Please see our website for further information.

Learner voice is central to our curriculum, allowing learners the opportunity to share ideas, opinions and views to influence school and school decisions, leading to a greater sense of ownership and belonging. This is achieved through the wide-range of pupil voice groups on offer at Ysgol Golwg Pen Y Fan, including but not limited to: School Council and Criw Cymraeg.

Relationships and Sexuality Education (RSE)

RSE is a positive and protective part of the Curriculum for Wales. It plays a central role in supporting learners' rights to enjoy fulfilling, healthy and safe relationships throughout their lives. Central to the Curriculum for Wales is an aspiration for every child and young person to achieve the Four Purposes of the curriculum. A rights and equity based RSE curriculum at Ysgol Golwg Pen y Fan helps ensure that all children can develop an understanding of how people's faith, beliefs, human rights and cultures are related to all aspects of RSE and how these rights can contribute to the freedom, dignity, well-being and safety of all people. Therefore, as a school, we discuss RSE in the context of the Rights protected by the United Nations Convention on the Rights of the Child.

RSE supports learners to develop the knowledge, skills and values to understand how relationships and sexuality shape their own lives and the lives of others. Learners are taught to be equipped and empowered to seek support on issues relating to RSE and to advocate where appropriate for themselves and others. RSE is a mandatory requirement in the Curriculum for Wales for all pupils from age 3 to 16. This means that all pupils must receive this education. There is no right to withdraw from RSE in the new curriculum.

At Ysgol Golwg Pen y Fan we ensure that any RSE content provided is developmentally appropriate for learners. We take account of a range of factors such as the pupils age, knowledge and maturity and any additional learning needs. The RSE needs to be developmentally appropriate for each learner.

Religion, Values and Ethics (RVE) and Collective Worship

Ysgol Golwg Pen y Fan is not affiliated with any particular religion or religious denomination, however RVE and Collective Worship are delivered to all learners in accordance with the statutory requirements. RVE within the Curriculum for Wales can offer a distinctive contribution to the realisation of the four purposes for all learners. RVE is objective, critical and pluralistic, both in content and pedagogy. At Ysgol Golwg Pen y Fan, our learners will be offered opportunities through RVE to engage with different religions and non-religious philosophical convictions in their own locality and in Wales, as well as in the wider world. We also recognise that RVE and Collective Worship make a significant contribution to the school's aims and ethos.

Our approach to the Welsh Language

We are an English-medium school are committed to Welsh language education and create a positive and welcoming environment for Welsh language learning and embrace Welsh language through daily activities. These include; Weekly Welsh assemblies, Criw Cymraeg lead teacher and pupils across the campuses attend events and promote Welsh in assembly, Welsh phrases across the day, Welsh signage and display around each campus, Welsh language lessons daily,

following the Tric-a Clic and Helpwr Heddiw programmes as well as developing Welsh language across the curriculum.

School Experiences and Visits

Our curriculum vision is delivered through rich and engaging experiences. We have worked with the local cluster to develop a range of experiences that children will have during their time in our school. These will include; library visits, participate in performances, visit a place of worship, visit a city, visit a beach, explore the local environment, undertake a hill walk, visit a museum, to name a few.

Sport and extra-curricular activities

At Ysgol Golwg Pen y Fan we are proud of the opportunities that we can provide with different sports and activities. Across the year we will encourage children to join and attend different sports events within the local cluster. These include; netball, football, cross country and cricket. We also encourage sport and team games with coaches and instructors that are invited into school to work with classes.

School Attendance

We are committed to learners achieving their full potential. Regular and punctual attendance is essential to supporting learner wellbeing and academic progress.

If a child is not well enough to attend school, parents and carers are asked to telephone the school (relevant campus) giving the reason for the absence by 10:00am on the first day of absence. This can then be recorded as an Authorised Absence. The school attendance target for 2025/2026 is 95%.

If you require leave or absences within the school term dates it is necessary to complete a 'leave of absence' form asking for permission to take your child out of school during term time. You can request a form by calling the school main office, however the expectation is that 28 days notice is given.

School Meals

School meals are cooked at the premises by Powys Catering Staff at the Junior and Cradoc Campus. Meals are transported from the Junior Campus to the Infant Campus.

All primary aged children in Wales receive Universal Primary Free School Meals (UPFSM). Please click on the link to find out more: [Universal Primary Free School Meals - Powys County Council](#)

School Uniform

We encourage all children to wear school uniform to help them develop a sense of belonging within our school. We do ask that ALL clothing is clearly labelled with the child's name as we cannot be responsible for any items which are damaged or lost. To reduce the cost of school uniforms and to support our families, Ysgol Golwg Pen y Fan has a uniform 'swap shop'. Parents

and carers may wish to purchase a school jumper with a school logo or simply purchase red jumpers/ cardigans from high street shops and supermarkets.

Uniform with the logo is ordered directly from 'The Prints of Wales' - [The Prints of Wales](#)

School Transport

Powys County Council provides home-to-school transport for Primary school learners under the following conditions (from Powys County Council Transport Policy):

- Transport will only be available to and from one address, the pupil's normal place of residence
- All distances in miles, quoted here, are measured by the shortest walking route
- To qualify for school transport, pupils attending Primary Schools MUST reside two or more miles from the nearest school
- Transport is only provided to the nearest school
- Pupils who do not qualify for free transport as above may have the opportunity to apply for a seat under the terms of the Vacant Seat Payment Scheme (only if there are vacant seats on an appropriate vehicle)
- A pupil's entitlement to transport can only be, confirmed by receipt of a travel permit or ticket from the Authority following completion and submission of the appropriate form

Further information can be obtained from the School Transport Unit on 01597 826000 or transport.applications@powys.gov.uk

Breakfast Club

Breakfast Club is available on Mount Street campuses and runs from 8.00am until 8.45am (MSJ Campus) 9:00am (MSI Campus). There is a daily charge of £1.50 per day for this provision. A healthy breakfast is provided and also a variety of activities including homework support, if needed. Payment is made using ParentPay.

After School Club

After school club is available on the Mount Street Campuses for all learners.

After school club for learners on the Infant and Junior campuses takes place in the hall at the junior campus. Allocated members of staff escort learners from the Infant campus to the Junior campus. After school club runs from 3.30pm to 5.15pm, Monday-Friday. A range of activities are planned with the children and organised by the club staff; the children are also given a healthy snack. Bookings for after school club are made via our Schoop communication platform. Payment is made using ParentPay.

Parent/Carer Partnerships

Our policy is to ensure all parents/carers receive a warm and friendly welcome at all times. We value parents and carers as partners in their child's education and we will do our utmost to respect their wishes and views, encouraging them to share their skills and knowledge with us.

Our aim is to build a positive two-way relationship with parents and carers within an atmosphere of honesty and mutual respect. We work within an "open door" policy where parents and carers are invited to a wide range of whole school events such as our annual Christmas celebrations, Eisteddfod, sports and achievement awards ceremony etc. Parents and carers may telephone the school at any time. Where possible they will be put through to the person they wish to speak with, however if staff are teaching or unavailable at that time then a return telephone call will be made as soon as is practicable.

The school has a parent forum group that meets termly to support school development. If you would like to become a member of this group please contact the school office. We encourage a representative from each class to meet with us.

Learners, parents/ carers and the Headteacher sign a Home School Agreement on learner entry into the school. The agreement states the way that the school will support the child, the way parents/ carers can support the learner and the expectations of the learner themselves. A copy of the agreement will be received with school admission pack.

Visiting the school

Parents are welcome to visit the school. Appointments to speak with your class teacher are made via the school office. For security reasons all visitors during the school day are requested to report to the office.

Prospective parents

Prospective parents are invited to contact the school office to arrange a visit during school hours, meet the headteacher, staff and children and experience our friendly and welcoming atmosphere.

Schoop

We make effective use of the Schoop communication platform to ensure all parents and carers are kept up to date with important communications about various matters. The school has a unique code to join Schoop, with parents and carers able to select their child's class/s. Class teachers also communicate relevant information and reminders.

Communication with school

To help us provide the best possible education and support for your children, we've outlined clear and simple guidelines in this Home-School Communication Policy. We encourage you to familiarise yourself with this policy, which ensures open, respectful, and effective communication between home and school. At Ysgol Golwg Pen y Fan we are committed to maintaining an open and approachable environment where everyone feels comfortable sharing their thoughts and concerns. If you have any questions or concerns, please don't hesitate to contact us.

Thank you for your continued support in fostering a positive and thriving school community.

Contact Packs

It is vital that we have up-to-date records of telephone numbers, emergency contacts etc, should we need to contact you during the day. A form is issued to parent and carers as part of our admissions pack and will be updated annually. Parents and carers moving home or changing phone numbers should let us know as soon as possible.

When parents and carers are separated or divorced and both partners have parental responsibilities, we will need the details of both parents' addresses and telephone numbers.

Policies

All our policies can be viewed on our school website on the following link [Ysgol Golwg Pen y Fan](#). Copies can also be obtained by making an enquiry via the school office.

Voluntary Contributions

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents and carers to contribute to the cost of the trip. All contributions are voluntary. However, if we do not receive sufficient voluntary contributions, we may cancel a trip or visit.

Our School PTA often supplement trips and visits in order for all children to benefit from these experiences.

Admissions

Powys County Council is the admitting authority and any applications to the school must be made through them. Parents and Carers need to complete an application form for the admission of their child which must reach the Local Authority by 31st March of the academic year preceding the child's 5th birthday. Powys Local Authority provides a handbook for parents and carers which can

be collected from the School Office. Children start in Reception in the September after their fourth birthday. Most children who start at Ysgol Golwg Pen y Fan regularly attend one of the pre-school settings on the Infant or Cradoc Campus. Children who are moving to the school from other nursery providers or other schools are welcome to spend time at the school prior to their formal admission. For more information regarding admissions criteria, contact the Headteacher or visit the Powys County Council website: <http://www.powys.gov.uk>.

Additional Learning Needs

Additional Learning Needs legislation in Wales is changing, and this is known as the Additional Learning Needs and Education Tribunal (Wales) Reform. The Law is changing for several reasons the main one being to make the process simpler and more transparent for all involved.

The new legislation for ALN will bring about several main changes for ALN and the reform timeline has been extended to August 2025. For further information about how the changes will affect learners and their families use this link: <https://gov.wales/implementing-additional-learning-needs-system-between-september-2021-and-august-2024-guide-parents>

At Ysgol Golwg Pen y Fan we are proud of the support that we offer for our learners with Additional Learning Needs (ALN). We feel that all learners within the school are supported well, and that we have positive working relationships with learners and their families, as well as outside agencies that work with your child. This is central to our curriculum vision of belonging and nurturing.

Our ALN co-ordinator works closely with the class teachers and teaching support assistants to develop individual learning provision suitable for a child's needs, working with support individually, or in small groups. If a child were deemed to need further additional support, we would approach the county learning support services. Parents and carers will always be consulted before any step is taken.

Our ALN Co-ordinator is Ms B Roberts and she can be contacted via the school office.

Children Looked After (CLA)

The school's CLA co-ordinator is Miss B Roberts (Deputy Headteacher) is responsible for compiling reports for meetings and liaising with the Local Authority Officers with responsibilities for CLA learners. Miss Roberts will attend meetings to represent the school. The school analyses CLA learner results formally as part of the annual self-evaluation process and learner progress is continually monitored and achievement tracked using the school systems.

Equality Opportunities

As a school we are committed to attaining equal and equitable opportunities and enabling all members of the school community to achieve to their full potential. We work in cooperation with parents and carers, and the Local Education Authority. We have a full Equal Opportunities Policy and Equalities Plan.

The main focus of the Equalities Plan is about raising awareness of equality and diversity issues among learners, staff, governors and parents; improving the engagement of all learners, particularly those in protected and vulnerable groups; supporting learners with emotional, social and mental health issues; and ensure equality of access to and enjoyment of education by improving the attendance, punctuality and behaviour of disadvantaged learners.

Health and Safety

The safety and well-being of the children is of paramount importance to us. Regular inspections of the school are carried out. Emergency drills involving all learners and staff are held at least termly and all fire-fighting equipment is regularly inspected.

During the school day all external doors are locked across all 3 campuses, and should parents and carers require access to the school they should do so via the main entrance. All visitors are required to report to the school office and to sign the visitors' book. All visitors must wear a badge. For security reasons it is essential that we are notified of any changes to the normal after-school collection arrangements for your child.

We encourage children to think of their own and other's safety, be it physical, emotional or online safety. Children are trained in hygienic habits and safety consciousness around the school.

Safeguarding

There are standard procedures that we must follow if any concerns are raised about the safety and wellbeing of a child and there is an information leaflet available in reception for all visitors to the school. Please inform us if you would like a copy sent to you. The full procedures are documented in the 'All Wales Child Protection Procedures'.

Our safeguarding policy applies to all staff, governors and volunteers working in school.

The Designated Senior Persons for Safeguarding at Ysgol Golwg Pen y Fan are:

Mrs S Court – Headteacher

Miss B Roberts – Deputy Headteacher

Miss E Johnson – Assistant Headteacher

Mrs E Perry – TLR holder and Class Teacher

Mrs H Baldwin – Class Teacher

Safeguarding posters are visible on all 3 campuses to inform learners, staff and visitors.

Child Protection

We all want children to be safe and safeguarded and we follow the All-Wales Child Protection Procedures. All members of the school staff are subject to investigation under the 'Protection of Children – disclosure of criminal background of those with access to children' legislation. In addition, any volunteer in school is asked to undergo a Disclosure and Barring Service check.

Staff working with children are regularly trained in child protection. They are legally bound to report any concerns about the children in their care to the appointed Child Protection Officer who

in turn is required to refer any concerns to the Local Safeguarding Children Board for further investigation so that children at risk can be identified quickly.

This procedure is intended to protect children from abuse. When a school refers a concern about a learner to the Board it is not accusing the parents or carers of abuse but requesting that further investigation takes place to establish whether a child is at risk.

In the vast majority of cases these concerns are not substantiated, and parents and carers are asked to be understanding in the knowledge that the school is first and foremost acting with the safety of children in mind.

Complaints Procedure

The Governing Body recognises that it is important that concerns and complaints are dealt with appropriately and aims to ensure that if anyone has a concern or complaint it is taken seriously and is dealt with quickly, fairly and thoroughly. If you have a concern about something which you think is happening, or not happening in school, you are encouraged to take this up informally with the class teacher who will usually be able to resolve your concern immediately, rather than use this procedure. However, this policy and procedure is in place for you to use if your concern is not resolved informally, or if the matter is more serious. In this case, please put your complaint in writing for the attention of the Headteacher.

If your complaint is about a Child Protection issue, then it will be dealt with under the Wales Safeguarding Procedures: <https://www.safeguarding.wales/en/int-i/int-i-i1/i1-p1/>

School Governing Body

The Governors of Ysgol Golwg Pen y Fan meet every term and report to the parents at the end of each school year. Any member of the Governing Body may be contacted through the school. For further information please contact either the Headteacher or the Chair via the school office.

Chair of Governors	Cllr David Meredith
Parent Governors	Mr. D Thorpe Mrs H Studley Ms J Williams VACANCY
Local Authority Governor	Cllr I McIntosh Cllr D Meredith Ms M Griffiths
Community Governor	Mr R Williams Mr S Davies Rev R Wootten Mrs L Burnett
Teacher Governor	Mrs S Jenkinson
Staff Governor	Miss H Griffiths
Head Teacher	Mrs S Court

The Clerk to the Governors, Beth Groves can be contacted via beth.groves@powys.gov.uk

Powys Term Dates 2025-26

Autumn term:

- Monday 1 September 2025 to Friday 24 October 2025
- **Half Term - Monday 27 October 2025 to Friday 31 October 2025**
- Monday 3 November 2025 to Friday 19 December 2025

Spring term:

- Monday 5 January 2026 to Friday 13 February 2026
- **Half Term - Monday 16 February 2026 to Friday 20 February 2026**
- Monday 23 February 2026 to Friday 27 March 2026

Summer term:

- Monday 13 April 2026 to Friday 22 May 2026
- **Half-term - Monday 25 May 2026 to Friday 29 May 2026**
- Monday 1 June 2026 to Friday 17 July 2026

Non-pupil days:

- Monday 1st September 2025
- Friday 24th October 2025
- Monday 3rd November 2025
- Friday 6th March 2026
- Friday 17th July 2026

We hope you have enjoyed finding out about our school.

We look forward to welcoming you soon.